

PROJECT:	SRA21380																								
NAME OF MEETING:	Regional Flood Planning Group (RFPG) – May 2021 Meeting																								
RECORDED BY:	Mat Leclair, PE, CFM, CPESC																								
DATE:	May 26, 2021; 1:30pm																								
LOCATION:	Virtual																								
DATE SENT FOR APPROVAL:	May 26, 2021																								
DATE FINALIZED:	July 2, 2021																								
ATTENDEES:	<table> <tr> <td>Mike Reedy (FNI)</td> <td>Douglas Manning</td> </tr> <tr> <td>Mat Leclair (FNI)</td> <td>Mark Howard</td> </tr> <tr> <td>Ryke Moore (TWDB)</td> <td>Colleen Jones</td> </tr> <tr> <td>Clyde McKee</td> <td>Vance Liles</td> </tr> <tr> <td>Kathy Saucedo</td> <td>Manuel Martinez</td> </tr> <tr> <td>Don Carona (OCDD)</td> <td>Ross Gordon</td> </tr> <tr> <td>Robert Murray</td> <td>Johnny Trahan</td> </tr> <tr> <td>Bob Baker</td> <td>Nikki Davis</td> </tr> <tr> <td>Chad Johnson (LJA)</td> <td>Alton Bradley</td> </tr> <tr> <td>Sonia M</td> <td>Jeff Rodgers</td> </tr> <tr> <td>Roman Griffin</td> <td>Travis Williams</td> </tr> <tr> <td>Bill Bruce</td> <td>James Bronikowski</td> </tr> </table>	Mike Reedy (FNI)	Douglas Manning	Mat Leclair (FNI)	Mark Howard	Ryke Moore (TWDB)	Colleen Jones	Clyde McKee	Vance Liles	Kathy Saucedo	Manuel Martinez	Don Carona (OCDD)	Ross Gordon	Robert Murray	Johnny Trahan	Bob Baker	Nikki Davis	Chad Johnson (LJA)	Alton Bradley	Sonia M	Jeff Rodgers	Roman Griffin	Travis Williams	Bill Bruce	James Bronikowski
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The following reflects our understanding of the items discussed during the subject meeting. If you do not notify us within five working days, we will assume that you are in agreement with our understanding.

ITEM	DESCRIPTION	PRESENTER
1.	Call to Order	Johnny Trahan
2.	Roll Call - 7 out of 11 voting members: Quorum confirmed	Johnny Trahan
3.	Welcome	Johnny Trahan
4.	Receive General Public Comments - None.	Johnny Trahan
5.	Discussion and Approval of minutes from previous Region 4 RFPG - Clyde McKee: legal name is Clyde, but used Tad on the minutes. Since this is a legal public meeting, recommending changing to Clyde. - Minutes approved with minor changes - Motion passes	Johnny Trahan
6.	Consider nominating and selecting replacement for Region 4 Sabine RFPG to fill vacancy for River Authority representative - Johnny Trahan recommended and nominated Travis Williams (Assistant General Manager - Operations for Sabine River Authority) - Clyde McKee seconded	Johnny Trahan

ITEM	DESCRIPTION	PRESENTER
	<ul style="list-style-type: none"> - Passes 	
7.	Consider nominating and selecting Vice Chair <ul style="list-style-type: none"> - Clyde McKee nominated Travis Williams - Second by Don Corona - Passes 	Johnny Trahan
8.	Consider nominating and selecting replacement for the Executive Committee if needed. <ul style="list-style-type: none"> - No action 	Johnny Trahan
9.	Update from Chairman <ul style="list-style-type: none"> - Freese and Nichols Contract - Pre-Planning meetings held on May 10th and May 13th <ul style="list-style-type: none"> o Planning group committee members were present at both meetings. 	Johnny Trahan
10.	Update from the Texas Water Development Board (TWDB) <ul style="list-style-type: none"> - Posted finalized technical guidelines on website <ul style="list-style-type: none"> o All technical work must follow these guidelines - Subconsultant contracts need to be sent to TWDB – April 2 email - Floodplain quilt updated and uploaded to website at data hub. 	Ryke Moore
11.	Region 5 – Neches RFPG Report <ul style="list-style-type: none"> - FNI serving as consultant for both groups. - USACE presentation on Lake Rayburn. - Could be a good presentation for this group for the Toledo Bend Reservoir 	Don Corona
12.	Update from Freese and Nichols <ul style="list-style-type: none"> - Progress since last RFPG Meeting <ul style="list-style-type: none"> o Under contract and working with subs. Should have subconsultant agreements in place by next week. o Reviewed documents from the TWDB o Identified specific data needed for the RFP o Identifying data needs and GIS processes o Developing survey to send out to gather data - Outreach effort over next 60 days <ul style="list-style-type: none"> o Relatively long, but it is electronic. o Will send to RFPG to get input. o Web-based mapping system allowing individuals to input information. o Stakeholder side of the outreach – wanting to set up individual meetings with major cities to identify what their major concerns are, major projects, major plans, etc. to include in the regional plan. o Consider whether or not we want to establish a smaller group/committee. o Data analysis leading to the flood risk map for the region to identify the major flood risks within the 	Mat Leclair (FNI) Mike Reedy (FNI)

ITEM	DESCRIPTION	PRESENTER
	basin. Map will be available for public comment and is a major milestone in the project.	
13.	Presentation: Overview of the Sabine Basin <ul style="list-style-type: none"> - 21 TX counties, 6 LA parishes - Approx. 9700 sq. mi. - 14 reservoirs – all water supply lakes, none for flood control - USGS maintains 40 gage locations - In process of adding 5 rain gages and 6 flow gages - 2019: 618,536 in population, \$51k median per capita income Mike Reedy – flood infrastructure <ul style="list-style-type: none"> - Flood Infrastructure Fund (FIF) is tied to the RFP - Looking at large, regional type projects (dams, levee systems, conveyance systems, etc.) - All 3 grant applications were approved <ol style="list-style-type: none"> 1. Gage Plan 2. Upper basin planning study (Kilgore/Longview area) 3. Lower basin planning study (Below Toledo Bend) - 	Mark Howard
14.	Consider date and agenda items for next meeting <ul style="list-style-type: none"> - July 14th at 1:30pm virtually and in-person 	Johnny Trahan
15.	Adjourned at 2:25 pm	

ACTION ITEMS			
WHAT	WHO	WHEN	STATUS
1. Finalize Survey questions and send to RFPG for input	FNI Team	By June 4	
2.			
3.			
4.			
5.			