

Meeting Minutes
Region 4 Sabine Flood Planning Group Meeting
December 4, 2023
2:00PM
SRA Meeting Room and Virtual via Zoom

<u>Voting Member</u>	<u>Interest Category</u>	<u>Present (V-Virtual, P-Physical)/ Absent () / Alternate Present (*)</u>
James (Bill) Bruce	<i>Agricultural interests</i>	P
Johnny Trahan	<i>Counties</i>	P
Francis X. Shannon	<i>Electric generating utilities</i>	
Clyde V. "Tad" McKee III	<i>Environmental interests</i>	V
Doug Manning	<i>Flood districts</i>	P
Nikki Davis	<i>Industries</i>	V
Alton Bradley	<i>Municipalities</i>	V
Michelle Falgout	<i>Public</i>	V
Travis Williams	<i>River authorities</i>	P
Jeff Rogers	<i>Small business</i>	P
Roman D. Griffin	<i>Water districts</i>	V
Ross Gordon	<i>Water utilities</i>	V

<u>Non-voting Member</u>	<u>Agency</u>	<u>Present (V-Virtual, P-Physical)/ Absent () / Alternate Present (*)</u>
Vacant	General Land Office (GLO)	
Kathy Saucedo	Texas Commission on Environmental Quality (TCEQ)	
Manuel Martinez Alt. Kristin Lambrecht	Texas Department of Agriculture (TDA)	V
Andrea Sanders	Texas Division of Emergency Management (TDEM)	
Robert (Bob) Baker	Texas Parks and Wildlife Department (TPWD)	V
Trey Watson	Texas State Soil and Water Conservation Board (TSSWCB)	
Katie Koslan	Texas Water Development Board (TWDB)	V

RECOMMENDED ACTION

Number of voting members or alternates present. 11

Seven voting members are required for a quorum.

Quorum is present, Yes, or No?

Other Meeting Attendees:

Allison Hand***
Mat Leclair ***
Christine Gartner **
Cynthia Nolasco ***
Jason Vazquez ***
Mark Howard, SRA **
Paul Preston ***
B. Brandy***
Sonia Martinez***
M. Novak***

Physical meeting attendees, *Virtual meeting attendees, names were gathered from those who entered information for joining the Zoom meeting.

Agenda Item 1: Call to Order

- Travis Williams called the meeting called to order at 2:00 PM.

Agenda Item 2: Roll Call

- Jeff Rogers confirmed quorum with 10 out of 12 voting members. ○ Later during the meeting, other additional voting members joined increasing the number of voting members to 11 out of 12.

Agenda Item 3: Receive general public comments (public comments limited to 3 minutes per speaker).

- No members of the public online.
- No comments from the public.

Agenda Item 4: Discussion and Approval of minutes from the previous Region 4 Sabine RFPG meeting held on September 25, 2023.

- James Bruce motions to adopt as presented. Roman Griffin seconds. Motion passes.

Agenda Item 5: Updates from Chairman

- Travis Williams provided info in the packet regarding the finances for the Sabine Regional Flood Plan thus far.
- Travis Williams informed membership of the important dates noted below.

- First cycle of the Flood Planning Process:
 - November 20, 2023 - the Amended Regional Flood Plan (RFP) Request for Information was due.
 - December 29, 2023 - Final reimbursable expense date.
 - February 29, 2024 - Payment request budget memorandum deadline.
- Second Cycle Flood Planning Process (2024-2028):
 - November 10, 2023 - Request for the Second Cycle Grant Applications was posted.
 - Sabine Region was allocated \$ 2,151,300.
 - February 22, 2024, Regional Flood Plan Grant Application due
 - May 2024 - Est. deadline for executing Second Cycle RFP Grant contracts.
 - Early 2024 Technical Consultant should be selected for Sabine RFP.

- February 26, 2027 - Submission deadline for Draft Regional Flood Plan.
- January 10, 2028 - Submission deadline for the Final, Adopted Regional Flood Plan.

FNI has billed \$1,420,382.22 of \$1,469,600 and has \$49,542.78 remaining in their contract.

Agenda Item 6: Update from the Texas Water Development Board

- Katie Koslan No update

Agenda Item 7: Region 5. Neches RFPG Report.

Doug Manning - No update meeting is next week.

Agenda Item 8: Update from Freese and Nichols

- FNI working through TWDB comments.
- Cycle 2 will include 10, 100, & 500 year floods for present and future conditions.
- Task 12 (FMXs) have been incorporated into Task 4C for the 2nd Flood Planning Cycle.

Agenda Item 9: Discussion and Potential Action on Allocation Budget Categories for the Sabine RFPG Second Round (2024-2028).

CATEGORY	TOTAL AMOUNT
Contractor (Sponsor) Other Expenses	\$ 10,000
Contractor (Sponsor) Salaries and Wages	\$ 0
Subcontract Services	\$ 2,131,200
Voting Planning Member Travel	\$ 10,000
Total Study Cost	\$2,151,300

- Johnny Trahan motions to adopt as presented. Roman Griffin seconds. Motion passes.

Agenda Item 10: Consider date and agenda items for next meeting.

- Travis Williams proposed the next meeting for the Sabine RFPG to be held on Monday February 5, 2024 at 2:00pm.

Agenda Item 11: Adjourn

- Johnny Trahan motions to adjourn the meeting and Doug Manning seconds. Travis Williams ended the meeting at 2:35 PM.