

PROJECT: Sabine Regional Flood Planning Group (RFPG)
NAME OF MEETING: Region 4 Sabine RFPG Meeting
RECORDED BY: Mat Leclair, PE, CFM, CPESC
DATE: December 14, 2022; 9:00am
LOCATION: Virtual and In-Person (SRA Office – Orange, TX)

The following reflects our understanding of the items discussed during the subject meeting. If you do not notify us within five working days, we will assume that you are in agreement with our understanding.

Voting Member	Interest Category	Present (x) / Absent () / Alternate Present (*)
James (Bill) Bruce	Agriculture Interests	
Johnny Trahan	Counties	X
Francis X. Shannon	Electric Generating Utilities	X
Clyde V. McKee III	Environmental Interests	X
Don Carona	Flood Districts	*
Nikki Davis	Industries	X
Alton Bradley	Municipalities	X
Michelle Falgout	Public	
Travis Williams	River Authorities	X
Jeff Rogers	Small Business	X
Roman D. Griffin	Water Districts	X
Ross Gordon	Water Utilities	X

Voting Members: 10

Voting Members Present: 12

Quorum: **Yes**

Non-Voting Member	Interest Category	Present (x) / Absent () / Alternate Present (*)
Colleen Jones	General Land Office	
Kathy Saucedo	Texas Commission on Environmental Quality	
Manuel Martinez	Texas Department of Agriculture	
Andrea Sanders	Texas Division of Emergency Management	
Robert (Bob) Baker	Texas Parks and Wildlife	X
Trey Watson	Texas State Soil and Water Conservation Board	
Ryke Moore	Texas Water Development Board	X

Other Meeting Attendees:

Mat Leclair (FNI)

Cory Stull (FNI)

Jamie East (SRA)

Doug Manning (OCDD)

Lisa McCracken (USACE)

John Grounds (LJA)

James Bronikowski (TWDB)

Agenda Item 1: Call to Order

- Travis Williams called the meeting called to order at 9:00 am.

Agenda Item 2: Roll Call

- Jeff Rogers confirmed quorum with 9 out of 12 voting members.
 - o Johnny Trahan joined the meeting after roll was called bringing the total to 10.

Agenda Item 3: Receive general public comments (public comments limited to 3 minutes per speaker).

- No comments from the public.

Agenda Item 4: Discussion and Approval of minutes from the previous Region 4 Sabine RFPG meeting on November 16, 2022.

- **Ross Gordon motions to adopt the minutes as presented and Clyde (Tad) McKee seconds the motion. Motion passes.**

Agenda Item 5: Updates from Chair

- Travis Williams noted the financials and mentions SRA has paid FNI through invoice 5 and are awaiting on TWDB for reimbursement for invoice 6.
- Travis Williams notes appreciation on the time commitment on the Sabine RFP to the RFPG.

Agenda Item 6: Updates from Texas Water Development Board

- Ryke Moore notes the following:
 - o TWDB notes they are working through payment requests.
 - o TWDB notes officer elections coming up in January and notes members need to look at bylaws.
 - o TWDB looks forward to the adoption of the plan and the submittal to TWDB.

Agenda Item 7: Updates from Region 5, Neches RFPG Report.

- Doug Manning mentions the Neches meeting is on the following day, Dec. 15th. Doug will draft a memo upon Neches' meeting conclusion.

Agenda Item 8: Update from Technical Consultant, Freese and Nichols

- Mat Leclair provided an update on the following items:
 - o Final RFP Submittal
 - Comments received from the draft plan were addressed in the comment tracking log.
 - Volume 1 (text) and Volume 2 (appendices) were delivered to SRA and posted on the Sabine RFPG website.

- Task 12 Update
 - 2D Model of Orange County currently being created and expecting existing conditions to be completed mid-January. Anticipating to model OCDD detention ponds in February.
 - Model includes Cow Bayou, Terry Gully, Cole Creek, Adams Bayou, and Little Cypress Bayou
- 2023 Anticipated Timeline/Schedule
 - Amendment due July 14, 2023 an anticipating group adoption in June 2023
 - Amendment needs to be finalized by May 2023 for group review.
 - Any additional items to add to the Amended RFP must be submitted to FNI no later than Friday, March 31st.

Agenda Item 9: Discussion and Potential Action on Final Sabine RFP.

- **Ross Gordon motions to adopt the Final Regional Flood Plan and approve Freese and Nichols to submit the plan to TWDB on behalf of the Sabine RFPG and Nikki Davis seconds the motion. Motion passes unanimously.**

Agenda Item 10: Consider date and agenda items for next meeting.

- Travis Williams proposes the next meeting to be held on **January 17th at 9:00 am.**

Agenda Item 11: Adjourn

- **Johnny Trahan motions to adjourn the meeting and Roman Griffin seconds the motion. Travis Williams ended the meeting at 9:30 am.**