

**PROJECT:** Sabine Regional Flood Planning Group (RFPG)  
**NAME OF MEETING:** Region 4 Sabine RFPG Meeting  
**RECORDED BY:** Mat Leclair, PE, CFM, CPESC  
**DATE:** November 16, 2022; 9:00am  
**LOCATION:** Virtual and In-Person (SRA Office – Orange, TX)

*The following reflects our understanding of the items discussed during the subject meeting. If you do not notify us within five working days, we will assume that you are in agreement with our understanding.*

Voting Member	Interest Category	Present (x) / Absent ( ) / Alternate Present (*)
James (Bill) Bruce	Agriculture Interests	X
Johnny Trahan	Counties	X
Francis X. Shannon	Electric Generating Utilities	X
Clyde V. McKee III	Environmental Interests	X
Don Carona	Flood Districts	*
Nikki Davis	Industries	X
Alton Bradley	Municipalities	X
Michelle Falgout	Public	X
Travis Williams	River Authorities	X
Jeff Rogers	Small Business	X
Roman D. Griffin	Water Districts	X
Ross Gordon	Water Utilities	X

Voting Members: 11

Voting Members Present: 12

Quorum: **Yes**

Non-Voting Member	Interest Category	Present (x) / Absent ( ) / Alternate Present (*)
Colleen Jones	General Land Office	
Kathy Saucedo	Texas Commission on Environmental Quality	
Manuel Martinez	Texas Department of Agriculture	X
Andrea Sanders	Texas Division of Emergency Management	
Robert (Bob) Baker	Texas Parks and Wildlife	X
Trey Watson	Texas State Soil and Water Conservation Board	
Ryke Moore	Texas Water Development Board	X

Other Meeting Attendees:

Mat Leclair (FNI)

Jim Brown (SRA)

Jamie East (SRA)

Doug Manning (OCDD)

Lisa McCracken (USACE)

John Grounds (LJA)

James Bronikowski (TWDB)

**Agenda Item 1: Call to Order**

- Travis Williams called the meeting called to order at 9:00 am.

**Agenda Item 2: Roll Call**

- Jeff Rogers confirmed quorum with 10 out of 12 voting members.
  - o Nikki Davis joined the meeting after roll was called bringing the total to 11.

**Agenda Item 3: Receive general public comments (public comments limited to 3 minutes per speaker).**

- No comments from the public.

**Agenda Item 4: Discussion and Approval of minutes from the previous Region 4 Sabine RFPG meeting on September 14, 2022.**

- Travis Williams proposes changes the voting member number to 11 for the September 2022 minutes.
- **Johnny Trahan motions to adopt as presented with the 1 change and Clyde (Tad) McKee seconds the motion. Motion passes.**

**Agenda Item 5: Updates from Chair**

- Travis Williams notes the public meetings held on 9/26 and 9/27.
- Accounting summary. Invoices 5 and 6 are currently in process and waiting reimbursement from TWDB.
- Did have the public comment period which closed on Oct. 28<sup>th</sup> and notes the submittal date of January 10, 2023.
- Travis Williams noted the turnout was very low at the public meetings.
  - o Mat Leclair noted that notices were sent to stakeholders informing them of the draft plan locations and public meetings

**Agenda Item 6: Updates from Texas Water Development Board**

- Ryke Moore notes the following:
  - o TWDB is working through the payment requests.
  - o TWDB is reviewing the preliminary comment responses. TWDB will respond soon.
  - o Rulemaking request that is out for the next 2 days. Nov. 18<sup>th</sup> is the deadline for feedback.

**Agenda Item 7: Updates from Region 5, Neches RFPG Report.**

- Doug Manning notes that the Neches RFPG is meeting tomorrow (Nov. 17<sup>th</sup>).

**Agenda Item 8: Update from Technical Consultant, Freese and Nichols**

- Mat Leclair provided an update on the following items:

- Comments Received on the Draft RFP
- Changes to Chapter 3 Goals
  - The group had a discussion regarding modifying several goals so that they were measurable.
- Task 12 Review
  - Orange County modeling
    - Hydrology has been largely completed
    - Expecting hydraulic model (HEC-RAS) to be built in December and January.
  - Parker Creek initial investigation
    - Done to determine the level of effort for the study.
    - Expecting study to be performed in early 2023 under Task 12.
- Proposed Budget Changes
  - Mat proposed the unused budgets from Tasks 1 through 9 be shifted to Tasks 10 and 12 for addressing comments on the draft plan and to allow for additional effort and modeling in Task 12 to generate additional FMPs in 2023.
- 2023 Anticipated Schedule

**Agenda Item 9: Discussion and Potential Action on Chapter 3 Goals based on TWDB comments.**

- **Johnny Trahan motions to adopt the goals as amended during the meeting and James (Bill) Bruce seconds the motion. Motion passes.**

**Agenda Item 10: Discussion and Potential Action on unused budgets from Tasks 1 through 10.**

- **Doug Manning motions to shift unused budgets to Tasks 10 and 12 and Michelle Falgout seconds the motion. Motion passes.**

**Agenda Item 11: Consider date and agenda items for next meeting.**

- Travis Williams proposes the next meeting to be held on **December 14<sup>th</sup> at 9:00 am.**

**Agenda Item 12: Adjourn**

- **Johnny Trahan motions to adjourn the meeting and Doug Manning seconds the motion. Travis Williams ended the meeting at 10:24 am.**