

Sabine Regional Flood Planning Group Meeting  
Sabine River Authority Main Office, Orange TX  
December 14, 2022  
9:00 AM

NOTE: This meeting will be conducted in person and via Zoom

<https://zoom.us/j/6418597377?pwd=a2svTVhpbzJML1h3M3Y3SXVHaWV5QT09>

**Location:** Meeting will be held at the Sabine River Authority of Texas, Main Office, Hwy 87 N, Orange, TX 77632.

If you wish to provide written comments prior to or after the meeting, please email your comments to [comments@sabine-rfpg.org](mailto:comments@sabine-rfpg.org) and include "Region 4. Sabine River Flood Planning Group Meeting" in the subject line of the email.

This meeting is a public meeting under Chapter 551 of the Texas Government Code.

If you choose to participate in the meeting using the conference call number below, please be prepared to identify yourself. So, we can record your attendance. Telephone conference call phone number:

<b>Phone Number:</b>	<b>+1 346 248 7799</b>
<b>Meeting Number:</b>	<b>641 859 7377</b>
<b>Access Code:</b>	<b>857302.</b>

Additional information may be obtained from:

Mark Howard  
RMPD Division Manager  
Sabine River Authority of Texas  
12777 Hwy 87 N.  
Orange, Texas 77632  
(409) 746-2192  
[mhoward@sratx.org](mailto:mhoward@sratx.org).

# **Sabine RFPG meeting**

**Sabine River Authority, Orange, TX**

**December 14, 2022 – 9:00 AM**

## **AGENDA**

1. Call to Order.

Presenter: Travis Williams, Chair

2. Roll Call.

Presenter: Mark Howard for Jeff Rogers, Secretary

3. Receive public comments (public comments limited to 3 minutes per speaker).

Presenter: Travis Williams, Chair

4. Discussion and Approval of minutes from the previous Region 4 Sabine RFPG meeting held on November 16, 2022:

Presenter: Travis Williams, Chair

5. Update from Chair.

Presenter: Travis Williams, Chair

6. Update from the Texas Water Development Board

Presenter: Ryke Moore

7. Region 5. Neches RFPG Report.

Presenter: Don Carona

8. Update from Technical Consultant, Freese and Nichols.

Presenter: Mat Leclair

- Review of comments for Sabine Regional Flood Plan (RFP),
- Changes made to Final Sabine RFP,
- Task 12 Updates

9. Discussion and Potential Action on Sabine Regional Flood Plan.

Presenters: Travis Williams / Mat Leclair

10. Consider date and agenda items for next meeting.

Presenter: Travis Williams Chair

11. Adjourn.

Presenter: Travis Williams, Chair

**AGENDA ITEM 1: CALL TO ORDER**

**PRESENTED BY: TRAVIS WILLIAMS, CHAIR**

Chair Travis Williams will call the meeting to order.

Time: \_\_\_\_\_

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**RECOMMENDED ACTION**

No action required.

## AGENDA ITEM 2: ROLL CALL

**PRESENTED BY: JEFF ROGERS, SECRETARY**

### SUPPORTING INFORMATION

<u>Voting Member</u>	<u>Interest Category</u>	<u>Present (V-Virtual, P-Physical)/ Absent ( ) / Alternate Present (*)</u>
James (Bill) Bruce	<i>Agricultural interests</i>	
Johnny Trahan	<i>Counties</i>	
Francis X. Shannon	<i>Electric generating utilities</i>	
Clyde V. "Tad" McKee III	<i>Environmental interests</i>	
Don Carona	<i>Flood districts</i>	
Nikki Davis	<i>Industries</i>	
Alton Bradley	<i>Municipalities</i>	
Michelle Falgout	<i>Public</i>	
Travis Williams	<i>River authorities</i>	
Jeff Rogers	<i>Small business</i>	
Roman D. Griffin	<i>Water districts</i>	
Ross Gordon	<i>Water utilities</i>	

<u>Non-voting Member</u>	<u>Agency</u>	<u>Present (V-Virtual, P-Physical)/ Absent ( ) / Alternate Present (*)</u>
Vacant	General Land Office (GLO)	
Kathy Saucedo	Texas Commission on Environmental Quality (TCEQ)	
Manuel Martinez	Texas Department of Agriculture (TDA)	
Andrea Sanders	Texas Division of Emergency Management (TDEM)	
Robert (Bob) Baker	Texas Parks and Wildlife Department (TPWD)	
Trey Watson	Texas State Soil and Water Conservation Board (TSSWCB)	
Ryke Moore	Texas Water Development Board (TWDB)	

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### RECOMMENDED ACTION

Number of voting members or alternates present. \_\_\_\_\_

Seven voting members are required for a quorum.

Quorum is present, Yes, or No?

**AGENDA ITEM 3: PUBLIC COMMENTS**

**PRESENTED BY: TRAVIS WILLIAMS, CHAIR**

**SUPPORTING INFORMATION**

Receive public comments (public comments limited to 3 minutes per speaker)

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**RECOMMENDED ACTION**

No action required.

**AGENDA ITEM 4: DISCUSSION AND APPROVAL OF MINUTES**

**PRESENTED BY: TRAVIS WILLIAMS, CHAIR**

**SUPPORTING INFORMATION**

Discussion and approval of minutes from the November 16, 2022, Region 4, Sabine RFG meeting.

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**RECOMMENDED ACTION**

Discuss and approve minutes from November 16, 2022.

**MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ APPROVED: \_\_\_\_\_**

**PROJECT:** Sabine Regional Flood Planning Group (RFPG)  
**NAME OF MEETING:** Region 4 Sabine RFPG Meeting  
**RECORDED BY:** Mat Leclair, PE, CFM, CPESC  
**DATE:** November 16, 2022; 9:00am  
**LOCATION:** Virtual and In-Person (SRA Office – Orange, TX)

*The following reflects our understanding of the items discussed during the subject meeting. If you do not notify us within five working days, we will assume that you are in agreement with our understanding.*

Voting Member	Interest Category	Present (x) / Absent ( ) / Alternate Present (*)
James (Bill) Bruce	Agriculture Interests	X
Johnny Trahan	Counties	X
Francis X. Shannon	Electric Generating Utilities	X
Clyde V. McKee III	Environmental Interests	X
Don Carona	Flood Districts	*
Nikki Davis	Industries	X
Alton Bradley	Municipalities	X
Michelle Falgout	Public	X
Travis Williams	River Authorities	X
Jeff Rogers	Small Business	X
Roman D. Griffin	Water Districts	X
Ross Gordon	Water Utilities	X

Voting Members: 11

Voting Members Present: 12

Quorum: **Yes**

Non-Voting Member	Interest Category	Present (x) / Absent ( ) / Alternate Present (*)
Colleen Jones	General Land Office	
Kathy Saucedo	Texas Commission on Environmental Quality	
Manuel Martinez	Texas Department of Agriculture	X
Andrea Sanders	Texas Division of Emergency Management	
Robert (Bob) Baker	Texas Parks and Wildlife	X
Trey Watson	Texas State Soil and Water Conservation Board	
Ryke Moore	Texas Water Development Board	X



Other Meeting Attendees:

Mat Leclair (FNI)

Jim Brown (SRA)

Jamie East (SRA)

Doug Manning (OCDD)

Lisa McCracken (USACE)

John Grounds (LJA)

James Bronikowski (TWDB)

**Agenda Item 1: Call to Order**

- Travis Williams called the meeting called to order at 9:00 am.

**Agenda Item 2: Roll Call**

- Jeff Rogers confirmed quorum with 10 out of 12 voting members.
  - o Nikki Davis joined the meeting after roll was called bringing the total to 11.

**Agenda Item 3: Receive general public comments (public comments limited to 3 minutes per speaker).**

- No comments from the public.

**Agenda Item 4: Discussion and Approval of minutes from the previous Region 4 Sabine RFPG meeting on September 14, 2022.**

- Travis Williams proposes changes the voting member number to 11 for the September 2022 minutes.
- **Johnny Trahan motions to adopt as presented with the 1 change and Clyde (Tad) McKee seconds the motion. Motion passes.**

**Agenda Item 5: Updates from Chair**

- Travis Williams notes the public meetings held on 9/26 and 9/27.
- Accounting summary. Invoices 5 and 6 are currently in process and waiting reimbursement from TWDB.
- Did have the public comment period which closed on Oct. 28<sup>th</sup> and notes the submittal date of January 10, 2023.
- Travis Williams noted the turnout was very low at the public meetings.
  - o Mat Leclair noted that notices were sent to stakeholders informing them of the draft plan locations and public meetings

**Agenda Item 6: Updates from Texas Water Development Board**

- Ryke Moore notes the following:
  - o TWDB is working through the payment requests.
  - o TWDB is reviewing the preliminary comment responses. TWDB will respond soon.
  - o Rulemaking request that is out for the next 2 days. Nov. 18<sup>th</sup> is the deadline for feedback.

**Agenda Item 7: Updates from Region 5, Neches RFPG Report.**

- Doug Manning notes that the Neches RFPG is meeting tomorrow (Nov. 17<sup>th</sup>).

**Agenda Item 8: Update from Technical Consultant, Freese and Nichols**

- Mat Leclair provided an update on the following items:

- Comments Received on the Draft RFP
- Changes to Chapter 3 Goals
  - The group had a discussion regarding modifying several goals so that they were measurable.
- Task 12 Review
  - Orange County modeling
    - Hydrology has been largely completed
    - Expecting hydraulic model (HEC-RAS) to be built in December and January.
  - Parker Creek initial investigation
    - Done to determine the level of effort for the study.
    - Expecting study to be performed in early 2023 under Task 12.
- Proposed Budget Changes
  - Mat proposed the unused budgets from Tasks 1 through 9 be shifted to Tasks 10 and 12 for addressing comments on the draft plan and to allow for additional effort and modeling in Task 12 to generate additional FMPs in 2023.
- 2023 Anticipated Schedule

**Agenda Item 9: Discussion and Potential Action on Chapter 3 Goals based on TWDB comments.**

- **Johnny Trahan motions to adopt the goals as amended during the meeting and James (Bill) Bruce seconds the motion. Motion passes.**

**Agenda Item 10: Discussion and Potential Action on unused budgets from Tasks 1 through 10.**

- **Doug Manning motions to shift unused budgets to Tasks 10 and 12 and Michelle Falgout seconds the motion. Motion passes.**

**Agenda Item 11: Consider date and agenda items for next meeting.**

- Travis Williams proposes the next meeting to be held on **December 14<sup>th</sup> at 9:00 am.**

**Agenda Item 12: Adjourn**

- **Johnny Trahan motions to adjourn the meeting and Doug Manning seconds the motion. Travis Williams ended the meeting at 10:24 am.**

**AGENDA ITEM 5: UPDATE FROM CHAIR.**

**PRESENTED BY: TRAVIS WILLIAMS, CHAIR**

**SUPPORTING INFORMATION**

Accounting: SRA has two reimbursements filed with the TWDB and is waiting for these reimbursements to pay the latest invoice (\$117,152.46) from FNI.

Invoice Date	Description	Amount	Balance
4/13/2021	Initial Grant Balance		\$ 947,600.00
9/21/2021	Meeting Room Rental Center Tx	\$ (325.00)	\$ 947,275.00
12/2/2021	FNI Invoice #1 (May 2021-Oct 2021)	\$ (189,476.02)	\$ 757,798.98
2/17/2021	FNI Invoice #2 (Sep 2021-Dec 2021)	\$ (168,886.58)	\$ 588,912.40
2/27/2022	Contract Amendment	\$ 569,600.00	\$ 1,158,512.40
3/28/2022	FNI Invoice #3 (Jan 2022-Feb 2022)	\$ (89,830.95)	\$ 1,068,681.45
9/9/2021	FNI Invoice #4 (Mar 2022-Apr 2022) *	\$ (94,528.50)	\$ 974,152.95
10/17/2022	FNI Invoice #5 (May 2022-Jun 2022) *	\$ (92,202.20)	\$ 882,275.75
10/17/2022	FNI Invoice #6 (Jul 2022-Aug 2022) **	\$ (117,152.46)	
	Balance		\$ 765.123.29

\*Paid, Reimbursement Submitted to TWDB, Invoice #4 was submitted on 9/19/2022 and Invoice #5 was submitted on 11/18/2022.

\*\* Waiting for reimbursement of Invoice #4 & #5 from TWDB, to pay Invoice #6.

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**RECOMMENDED ACTION**

No action required.

**AGENDA ITEM 6: UPDATE FROM THE TEXAS WATER  
DEVELOPMENT BOARD.**

**PRESENTED BY: RYKE MOORE, TWDB**

**SUPPORTING INFORMATION**

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**RECOMMENDED ACTION**

No action required.

**AGENDA ITEM 7: REGION 5. NECHES RFPG REPORT.**

**PRESENTED BY: DON CARONA**

**SUPPORTING INFORMATION**

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**RECOMMENDED ACTION**

No action required.

**AGENDA ITEM 8: UPDATE FROM TECHNICAL  
CONSULTANT, FREESE AND NICHOLS.**

**PRESENTED BY: MAT LECLAIR**

**SUPPORTING INFORMATION**

- Review of comments for Sabine Regional Flood Plan (RFP),
- Changes made to Final Sabine RFP,
- Task 12 Updates.

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**RECOMMENDED ACTION**

No action required.

# Regional Flood Plan Updates (December 2022)



- Timeline
- “Final” Report
- Task 12 Update



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AUGUST 2022							SEPTEMBER 2022							OCTOBER 2022							
SUN	MON	TUES	WED	THURS	FRI	SAT	SUN	MON	TUES	WED	THURS	FRI	SAT	SUN	MON	TUES	WED	THURS	FRI	SAT	
	1	DRAFT REPORT DELIVERED TO TWDB				6					1	2	3							1	
7	8					13	4	5	6	7	8	9	10	2	3	4	5	6	7	8	
14	15	16	17	18	19	20	11	12	PUBLIC COMMENT PERIOD			16	17	9	10	PUBLIC COMMENT PERIOD			14	15	
21	22	23	24	25	26	27	18	19				22	23	24	16	17				21	22
28	PHYSICAL COPIES OF DRAFT REPORT DELIVERED. PUBLIC COMMENT PERIOD BEGINS							25	26	27	28	29	30	23	24	25	26	27	28	29	
							PUBLIC MEETINGS							30	31	END OF PUBLIC COMMENT PERIOD					
NOVEMBER 2022							DECEMBER 2022							JANUARY 2023							
SUN	MON	TUES	WED	THURS	FRI	SAT	SUN	MON	TUES	WED	THURS	FRI	SAT	SUN	MON	TUES	WED	THURS	FRI	SAT	
		1	2	3	4	5					1	2	3	1	2	3	4	5	6	7	
6	7	8	9	FNI TO COMPLETE FINAL PLAN			12	4	RFPG APPROVAL OF FINAL PLAN			8	9	10	8	9	10	11	12	13	14
13	14	15	16	17	18	19	11	12	13	14	15	16	17	15	FNI TO DELIVER FINAL PLAN TO TWDB			19	20	21	
20	21	22	23	24	25	26	18	19	20	21	22	23	24	22	23	24	25	26	27	28	
27	28	29	30	REQ. 14 DAY NOTICE FOR FINAL PLAN APPROVAL				26	27	28	29	30	31	29	30	31					

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## Draft RFP Comments

- All comments were addressed
- Comment Tracker
  - Reviewing entity
  - Comments
  - Resolution/response
  - Verification
  - Location in tracked changes version

REGION 4

RESPONSE LOG TO COMMENTS REGIONAL FLOOD PLAN VOLUME 1									
Comment Response Log									
Comment	Review	Classification	Section	Review Comment/Questions	Resolution / Response	Asks	Verified	Location (Page #)	Final RFP Document
1	HPFI	Verified	3.4.4 Recommendation of Minimum Freeboard Height and Low Flow Standard (Reservoir and Habitable Structures)	Check if there are other reports that indicate current freeboard is greater than 1.5 FEET. Include FERC, local water utility, public works, development report, etc.	There is no comment on the 1.5 FEET standard in the top of what is already existing, per discussion from RFPG about the course of the RFP process. No change to RFP.	Free-Plan	Free-Plan	N/A	N/A
2	HPFI	Verified	TABLE 2-4 FLOOD MITIGATION AND FLOODplain MANAGEMENT GOALS	Could this table be more descriptive than Table 2-4 (9 rows) from the previous version (20 rows)?	Recommendations to be...	Free-Plan	Free-Plan	N/A	N/A
3	TUCB	Verified	Chapter 3H	21. Evaluate the Floodplain Management Practices, Text (Exhibit C, Section 2.2.2). Please review the information included in the draft plan and evaluate table 3-1 to ensure that the information and table 3-1 Chapter 3H are consistent with the information and table 3-1, for example Table 3-1 and 3-2 do not appear to align with the number and type of activities with flood risk reduction. Please review and revise the 21 TRC 2.2.2.2 Exhibit C 2.2.2.2.	Table 3-1 does not align with GIS data.	Free-Plan	Free-Plan	3-3	
5	TUCB	Verified	TABLE 2-4 FLOOD MITIGATION AND FLOODplain MANAGEMENT GOALS	24. Please review table 2-4 from the Exhibit C and ensure that the table is consistent with the information and table 3-1. Do not appear to be in the right position. Please review and ensure that the information and table 3-1 are consistent with the information and table 3-1. Do not appear to be in the right position. Please review and ensure that the information and table 3-1 are consistent with the information and table 3-1.	Some table were revised to align with the November 2022 RFPG meeting. All table that do not have a measurable outcome need to have a measurable goal.	Free-Plan	Free-Plan	2-11 & 2-16	
6	TUCB	Verified	Chapter 3	22. Evaluate the Floodplain Management Practices, Text (Exhibit C, Section 2.2.2). Please review the information and table 3-1 to ensure that the level of achievement of floodplain management practices within the chapter or they are within the table and the associated GIS requirements.	Table 3-1 does not align with the actual table content level of achievement of floodplain management practices within Chapter 3. Text is added after Table 3-1.	Free-Plan	Free-Plan	3-6 & 3-4	
7	TUCB	Verified	Chapter 3	23. Please review the information provided in RFP minimum requirements. The table RFP EFC and floodplain management requirements appear to be left off. Please review and consider revisions as appropriate.	Add table to requirements for data not available to minimum RFP requirements.	Free-Plan	Free-Plan	3-6	
8	TUCB	Verified	Table 4	25. Evaluate the Floodplain Management Practices Table (Exhibit C, Table 4.3). It appears that the table may be represented incorrectly in Report 2.2. Table 4. For example, when does not appear to be included in the FEMA list of RFP participation requirements.		Free-Plan	Free-Plan	Vol. 2 Table 4	
9	TUCB	Verified	Map D	30. Evaluate the Floodplain Management Practices Table (Exhibit C, Table 4.3). Please review the information and table 4.3 to ensure that the table is consistent with the information and table 4.3. Do not appear to be in the right position. Please review and ensure that the information and table 4.3 are consistent with the information and table 4.3.	Map D and Figure 2-1 were updated.	Free-Plan	Free-Plan	3-7	
10	TUCB	Verified	Chapter 3	31. Evaluate the Floodplain Management Practices Table (Exhibit C, Table 4.3). Please review the information and table 4.3 to ensure that the table is consistent with the information and table 4.3. Do not appear to be in the right position. Please review and ensure that the information and table 4.3 are consistent with the information and table 4.3.	Revised table in the Table 3-1. Please refer to table 3-1.	Free-Plan	Free-Plan	3-20	

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## Final RFP Documents

- Volume 1
  - Main Text
- Volume 2
  - Maps
  - Tables
- PDF of file with track changes
  - RFPG members can see what things were changed/updated
- PDF file of Final RFP (clean copy)
- Comment Tracking Log

REGION 4

- **2 things needed**
  1. **“Adoption” of the Plan**
  2. **“Approval” for FNI to submit the plan to TWDB**

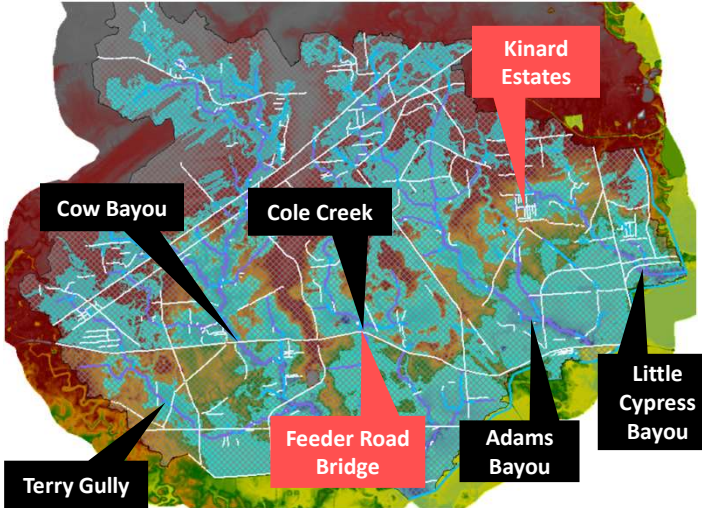
4



## Task 12 H&H Study – Orange County

REGION 4  
**SABINE**  
REGIONAL FLOOD PLANNING GROUP

- Existing Conditions Hydrologic Model Complete
- Existing Conditions Hydraulic Model in development
- Timeline:
  - Current Conditions Assessment
    - End of December 2022 to mid-January 2023
  - Evaluation of Detention Ponds
    - Mid-February to early March 2023

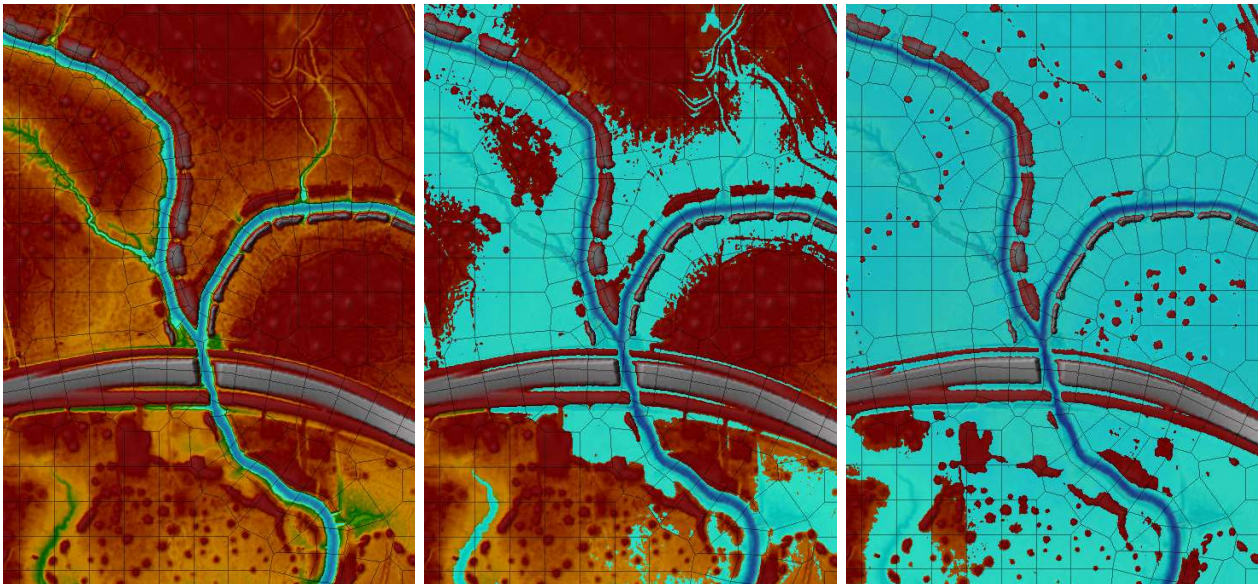


Map labels: Cow Bayou, Cole Creek, Feeder Road Bridge, Kinard Estates, Adams Bayou, Terry Gully, Little Cypress Bayou

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## Task 12 H&H Study – Orange County

REGION 4  
**SABINE**  
REGIONAL FLOOD PLANNING GROUP



Three maps showing different stages of hydrologic and hydraulic modeling for a waterway.

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Amendment Period (January-July 2023)

REGION 4  
**SABINE**  
REGIONAL FLOOD PLANNING GROUP

- Regional Flood Plans will be amended in 2023
  - July 14, 2023: Amendments submitted to TWDB
  - June: Amendments voted on / approved by RFPGs
  - May/June: FNI to finalize internal work (Task 12)
  - April: FNI to review any items submitted externally
- To be incorporated...Items **MUST** be submitted to FNI **no later than Friday, March 31<sup>st</sup>**.

April

May

June

July

• QC/Review incoming items

• Adjust RFP Chapters

• RFPG votes for approval

• FNI submits amended plan to TWDB

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RFPG Action Items

REGION 4  
**SABINE**  
REGIONAL FLOOD PLANNING GROUP

NOV/DEC

- RFPG to vote on Adoption of Final Plan
- Prepare final RFP to TWDB by Jan. 10<sup>th</sup>
- Continue building model of Orange County

JAN-MAY

- **Submit "Final" RFP to TWDB by Jan. 10<sup>th</sup>**
- Continue Task 12 Modeling effort
- Revise Chapters 1 through 10 based on new information from Tasks 11 and 12.
- New info **DUE TO FNI NO LATER THAN MARCH 31<sup>st</sup>**

JUNE-JULY

- RFPG anticipated to vote on Amended Plan in June 2023
- Amended Plan to be submitted by July 14<sup>th</sup>, 2023

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**AGENDA ITEM 9: DISCUSSION AND POTENTIAL ACTION  
ON FINAL SABINE REGIONAL FLOOD PLAN.**

**PRESENTED BY: TRAVIS WILLIAMS / MAT LECLAIR**

**SUPPORTING INFORMATION:**

The Final Sabine Regional Flood Plan, (the Plan) is due to the TWDB by January 10, 2023. This item, if approved would authorize FNI to submit the Plan to the TWDB.

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**RECOMMENDED ACTION**

Adopt the Final Sabine Regional Flood Plan and authorize FNI to submit the Plan to TWDB on behalf of the Sabine RFPG.

**MOTION:\_\_\_\_\_ SECOND:\_\_\_\_\_ APPROVED: \_\_\_\_\_**

**AGENDA ITEM 9: DISCUSSION AND POTENTIAL ACTION  
ON FINAL SABINE REGIONAL FLOOD PLAN.**

**PRESENTED BY: TRAVIS WILLIAMS / MAT LECLAIR**

**SUPPORTING INFORMATION:**

The Final Sabine Regional Flood Plan, Plan, is due to the TWDB by January 10, 2023. This item if passed would adopt the Plan and authorize FNI to submit the Plan to the TWDB.

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**RECOMMENDED ACTION**

Adopt the Final Regional Flood Plan and authorize FNI to submit this Plan on behalf of the Sabine RFPG.

**MOTION:\_\_\_\_\_ SECOND:\_\_\_\_\_ APPROVED: \_\_\_\_\_**

**AGENDA ITEM 11: CONSIDER DATE AND AGENDA  
ITEMS FOR NEXT MEETING.**

**PRESENTED BY: TRAVIS WILLIAMS, CHAIR**

**SUPPORTING INFORMATION**

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**RECOMMENDED ACTION**

Date: \_\_\_\_\_

Time: \_\_\_\_\_

**AGENDA ITEM 12: ADJOURNMENT**

**PRESENTED BY: TRAVIS WILLIAMS, CHAIR**

**SUPPORTING INFORMATION**

There being no other business, Chair Williams will entertain a motion to adjourn the meeting.

TIME: \_\_\_\_\_

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**RECOMMENDED ACTION**

**MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ APPROVED: \_\_\_\_\_**