

PROJECT: Sabine Regional Flood Planning Group (RFPG)
NAME OF MEETING: Region 4 Sabine RFPG Meeting
RECORDED BY: Mat Leclair, PE, CFM
DATE: September 25, 2023; 2:00pm
LOCATION: Virtual and In-Person (SRA Office – Orange, TX)

The following reflects our understanding of the items discussed during the subject meeting. If you do not notify us within five working days, we will assume that you are in agreement with our understanding.

Voting Member	Interest Category	Present (x) / Absent () / Alternate Present (*)
James (Bill) Bruce	Agriculture Interests	
Johnny Trahan	Counties	X
Francis X. Shannon	Electric Generating Utilities	
Clyde V. McKee III	Environmental Interests	X
Doug Manning	Flood Districts	X
Nikki Davis	Industries	X
Alton Bradley	Municipalities	
Michelle Falgout	Public	X
Travis Williams	River Authorities	X
Jeff Rogers	Small Business	X
Roman D. Griffin	Water Districts	X
Ross Gordon	Water Utilities	X

Voting Members: 12

Voting Members Present: 9

Quorum: **Yes**

Non-Voting Member	Interest Category	Present (x) / Absent () / Alternate Present (*)
vacant	General Land Office	
Kathy Saucedo	Texas Commission on Environmental Quality	
Manuel Martinez	Texas Department of Agriculture	X
Andrea Sanders	Texas Division of Emergency Management	
Robert (Bob) Baker	Texas Parks and Wildlife	
Trey Watson	Texas State Soil and Water Conservation Board	
Katie Koslan	Texas Water Development Board	*

Other Meeting Attendees:

Mat Leclair (FNI)

Mark Howard (SRA)

Anita Machiavello (TWDB)

Ian Blair (TWDB)

Agenda Item 1: Call to Order

- Travis Williams called the meeting to order at 2:04 pm.

Agenda Item 2: Roll Call

- Jeff Rogers confirmed quorum with 9 out of 12 voting members.

Agenda Item 3: Receive public comments (public comments limited to 3 minutes per speaker)

- No comments were presented.

Agenda Item 4: Discussion and Approval of minutes from the previous Region 4 Sabine RFPG meeting on August 21st, 2023.

- **Michelle Falgout motions to adopt the minutes as presented and Roman Griffin seconds the motion. Motion passes.**

Agenda Item 5: Updates from Chair

- Travis notes today is for designating the sponsor and for approving the sponsor to apply for the next RFP cycle
- Later in 2024 will be selecting the consultant
- Have about \$96,000 remaining for invoicing. FNI has invoiced for effort through August 2023.

Agenda Item 6: Updates from Texas Water Development Board

- Ian Jewel notes that TWDB is continuing to review the amended plans and it is expecting comments will be coming out late October (at the earliest) to early November.

Agenda Item 7: Updates from Region 5, Neches RFPG Report.

- Doug Manning attended the last meeting and no action items discussed at the previous meeting. LNVA was selected as the sponsor.

Agenda Item 8: Update from Technical Consultant, Freese and Nichols

- Mat Leclair noted that FNI was awaiting comments from TWDB on the amended plans.
- Noted that there was remaining budget anticipating effort to respond to TWDB comments.

Agenda Item 9: Discussion and potential action on selecting local sponsor for Region 4, Sabine.

- **Johnny Trahan nominates the Sabine River Authority to be the sponsor for Cycle 2. Seconded by Clyde (Tad) McKee. Motion passes.**

Agenda Item 10: Discussion and potential action to authorize the Sabine RFPG sponsor to apply for grant funds and enter into contract with the TWDB on behalf of the Sabine RFPG for Cycle 2 Regional Flood Planning.

- **Motion by Doug Manning to authorize Sabine River Authority to enter into agreements with TWDB for the Regional Flood Planning Cycle 2. Motion seconded by Roman Griffin. Motion passes.**

Agenda Item 11: Consider date and agenda items for next meeting.

- Travis Williams proposes the next meeting to be held on **Monday, November 13th at 2:00pm.**
 - o Subsequent email correspondence has moved the meeting to **Monday, December 4th at 2:00pm.**

Agenda Item 12: Adjourn

- **Clyde (Tad) McKee motions to adjourn the meeting and Michelle Falgout seconds the motion. Travis Williams ended the meeting at 2:23 pm.**