

PROJECT: Sabine Regional Flood Planning Group (RFPG)
NAME OF MEETING: Region 4 Sabine RFPG Meeting – May 2022
RECORDED BY: Mat Leclair, PE, CFM, CPESC
DATE: May 23, 2022; 9:00am
LOCATION: Virtual and In-Person (SRA Office – Orange, TX)

The following reflects our understanding of the items discussed during the subject meeting. If you do not notify us within five working days, we will assume that you are in agreement with our understanding.

Voting Member	Interest Category	Present (x) / Absent () / Alternate Present (*)
James (Bill) Bruce	Agriculture Interests	X
Johnny Trahan	Counties	X
Francis X. Shannon	Electric Generating Utilities	X
Clyde V. McKee III	Environmental Interests	X
Don Carona	Flood Districts	X
Nikki Davis	Industries	X
Alton Bradley	Municipalities	
Michelle Falgout	Public	X
Travis Williams	River Authorities	X
Jeff Rogers	Small Business	X
Roman D. Griffin	Water Districts	X
Ross Gordon	Water Utilities	X

Voting Members: 11

Voting Members Present: 12

Quorum: **Yes**

Non-Voting Member	Interest Category	Present (x) / Absent () / Alternate Present (*)
Colleen Jones	General Land Office	
Kathy Saucedo	Texas Commission on Environmental Quality	X
Manuel Martinez	Texas Department of Agriculture	
Andrea Sanders	Texas Division of Emergency Management	
Robert (Bob) Baker	Texas Parks and Wildlife	
Trey Watson	Texas State Soil and Water Conservation Board	
Ryke Moore	Texas Water Development Board	X

Other Meeting Attendees:

Mat Leclair (FNI)

Mike Reedy (FNI)

Mark Evans (FNI)

Doug Manning (OCDD)

Jim Brown (SRA)

Mark Howard (SRA)

James Bronikowski (TWDB)

Agenda Item 1: Call to Order

- Travis Williams called the meeting called to order at 9:00 am.

Agenda Item 2: Roll Call

- Mark Howard confirmed quorum with 7 out of 12 voting members.
 - o Francis Shannon, Johnny Trahan, Roman Griffin, and Don Carona joined the meeting after roll was called bringing the total up to 11 voting members.

Agenda Item 3: Welcome, Meeting Facilitation Information, and Instructions

- Travis Williams welcomes everyone to the meeting.

Agenda Item 4: Receive general public comments (public comments limited to 3 minutes per speaker).

- No members of the public online.
- No comments from the public.

Agenda Item 5: Discussion and Approval of minutes from the previous Region 4 Sabine RFPG meeting held April 26, 2022.

- Michelle Falgout recommends the following changes
 - o Agenda Item #4 regarding the public meeting mentioned by Johnny Trahan. Suggests updating to provide better clarity for what the project and public meeting was about.
 - o Travis Williams suggests updating to the Orange County Levee system
 - o Michelle Falgout suggests adding a dollar sign and recommends changing "from" to "to".
- **James (Bill) Bruce motions to adopt as presented with recommended changes by Michelle. Jeff Rogers seconds. Motion passes.**

Agenda Item 6: Updates from Chairman

- SRA received a 3rd invoice from FNI which is currently with TWDB awaiting reimbursement as well as a 4th invoice from FNI.
- Draft Chapter 1 was delivered in late April there have been a few comments so far.
- Draft Chapter 2 was delivered as of last Thursday.
- Technical Consultants meeting is scheduled for tomorrow and Chairs call is scheduled for this Thursday.

Agenda Item 7: Update from the Texas Water Development Board

- Ryke Moore has no additional items after the items Travis just presented.

Agenda Item 8: Region 5. Neches RFPG Report.

- Don Carona requests adequate time to review all of them.

- Ross Gordon suggests and recommends a mid-month meeting to see rectified language in the meeting.
- Mat Leclair recommended that a change log broken out by chapters be kept to help show the comments and how they were addressed which will aid in easily identifying changes to RFP chapters.
- Doug Manning notes that the Neches meeting will be this Thursday.

Agenda Item 9: Update from Freese and Nichols

- Mat Leclair (FNI) presented on the following topics:
 - o One Page Summaries for all of the FMXs are being finalized and will be sent out to the group very soon for sufficient review time ahead of voting on them in the June RFPG meeting.
 - o Relationship between Task 5 (evaluating FMXs) and Task 12 (performing selected FMEs and generating additional FMPs)
 - Task 5 is for evaluating all of the currently known projects or studies to determine which category (FME, FMS, or FMP) each one currently falls into based on the available data.
 - Task 12 is for taking the identified FMEs, determining which ones the RFPG would like the technical consultant (Freese and Nichols) to study in an effort to generate additional FMPs in the amended Regional Flood Plan which will be submitted in July 2023.
 - o A breakdown of the additional funding (\$569,600) was presented with a change from previous percentages as presented in the following table.

		Previous	Proposed
Task 11	Additional Outreach	15%	10%
Task 12	Perform FMEs and recommend additional FMPs	60%	75%
Task 13	Amending the Regional Flood Plan	25%	15%

- o The change to move Tasks 11 and 13 budgets to task 12 represents an additional effort to create more projects in the amended plan since outreach to entities has been ongoing since the beginning of the project and not as much additional outreach is expected based on the responses FNI has received from entities.
- o A timeline from mid-2022 to mid-2023 was presented showing the anticipated steps and when they will be taken leading to submitting the draft plan in August 2022, followed by the final plan in January 2023, and then the amended RFP in July 2023.
- Mark Evans (FNI) presented on the following items:
 - o Funding opportunities which are available through Federal, State, and Local avenues identifying which programs include grant, loan, or post-disaster funding.
 - o Mark recommended staying current on funding opportunities via the Texas Flood Clearinghouse website (www.texasfloodclearinghouse.org).
 - o Highlighted that there was a large need creating a high demand for funding.
 - o Emphasized that the goal of this is to get assistance with project funding, albeit at the potential detriment of a potentially slow process.
 - o Additional suggestions were provided for the group to be competitive on future funding applications.

Agenda Item 10: Consider date and agenda items for next meeting.

- Travis Williams proposed the next meeting for the Sabine RFPG to be held on Wednesday, June 22nd at 9:00am.

Agenda Item 13: Adjourn

- **James (Bill) Bruce motions to adjourn the meeting and Nikki Davis seconds the motion. Travis Williams ended the meeting at 10:29 am.**