

PROJECT: Sabine Regional Flood Planning Group (RFPG)
NAME OF MEETING: Region 4 Sabine RFPG Meeting
RECORDED BY: Mat Leclair, PE, CFM
DATE: June 26, 2023; 2:00pm
LOCATION: Virtual and In-Person (SRA Office – Orange, TX)

The following reflects our understanding of the items discussed during the subject meeting. If you do not notify us within five working days, we will assume that you are in agreement with our understanding.

Voting Member	Interest Category	Present (x) / Absent () / Alternate Present (*)
James (Bill) Bruce	Agriculture Interests	
Johnny Trahan	Counties	X
Francis X. Shannon	Electric Generating Utilities	
Clyde V. McKee III	Environmental Interests	X
Doug Manning	Flood Districts	X
Nikki Davis	Industries	
Alton Bradley	Municipalities	X
Michelle Falgout	Public	X
Travis Williams	River Authorities	X
Jeff Rogers	Small Business	X
Roman D. Griffin	Water Districts	X
Ross Gordon	Water Utilities	X

Voting Members: 12

Voting Members Present: 9

Quorum: **Yes**

Non-Voting Member	Interest Category	Present (x) / Absent () / Alternate Present (*)
vacant	General Land Office	
Kathy Saucedo	Texas Commission on Environmental Quality	
Manuel Martinez	Texas Department of Agriculture	X
Andrea Sanders	Texas Division of Emergency Management	
Robert (Bob) Baker	Texas Parks and Wildlife	X
Trey Watson	Texas State Soil and Water Conservation Board	X
Ryke Moore	Texas Water Development Board	X

Other Meeting Attendees:

- Mat Leclair (FNI)
- Allison Hand (FNI)
- Mark Howard (SRA)

Agenda Item 1: Call to Order

- Travis Williams called the meeting to order at 2:01 pm.

Agenda Item 2: Roll Call

- Travis Williams confirmed quorum with 9 out of 12 voting members.

Agenda Item 3: Receive public comments (public comments limited to 3 minutes per speaker)

- No comments were presented.

Agenda Item 4: Discussion and Approval of minutes from the previous Region 4 Sabine RFPG meeting on May 25th, 2023.

- **Doug Manning motions to adopt the minutes as presented and Roman Griffin seconds the motion. Motion passes.**

Agenda Item 5: Updates from Chair

- Travis Williams noted June 7th was a sponsor call with TWDB regarding completing first cycle and moving into second cycle.
- Travis notes the second cycle. August 2023 – sponsor needs to be designated for second cycle. Grant applications need to be submitted by December 2023 and selecting technical consultant in early 2024.

Agenda Item 6: Updates from Texas Water Development Board

- Ryke Moore notes the cycle transition timeline on the TWDB website.
- TWDB sent out emails recently on Amendment Plan submittal.

Agenda Item 7: Updates from Region 5, Neches RFPG Report.

- Doug Manning notes the Neches plan adopted their plan last week.

Agenda Item 8: Update from Technical Consultant, Freese and Nichols

- Mat Leclair provided an update on the following items:
 - o Amended RFP
 - Maps are currently being transitioned over to ArcPro to help with accessibility checks and make them more seamless. Content of the maps are not changing at all, so there is no change from their current state.
 - o Presentation of the Story Map for the Sabine Region.

Agenda Item 9: Discussion and potential action, adopt and submit to the TWDB, Amended Sabine Regional Flood Plan.

- **Clyde (Tad) McKee motions to adopt the Amended Sabine RFP and for Freese and Nichols to submit the amended plan to TWDB. Michelle Falgout seconds the motion. Motion passes.**

Agenda Item 10: Voting members draw lots for additional terms of 2 or 5 years.

- July 10th, 2025 = 2-yr term
- July 10th, 2028 = 5-yr term

Voting Member	Interest Category	Term Length
James (Bill) Bruce	Agriculture Interests	5-yr
Johnny Trahan	Counties	2-yr
Francis X. Shannon	Electric Generating Utilities	2-yr
Clyde V. McKee III	Environmental Interests	2-yr
Doug Manning	Flood Districts	2-yr
Nikki Davis	Industries	5-yr
Alton Bradley	Municipalities	5-yr
Michelle Falgout	Public	2-yr
Travis Williams	River Authorities	2-yr
Jeff Rogers	Small Business	5-yr
Roman D. Griffin	Water Districts	5-yr
Ross Gordon	Water Utilities	5-yr

Agenda Item 12: Consider date and agenda items for next meeting.

- Travis Williams proposes the next meeting to be held on **Monday, August 21st at 2:00pm.**

Agenda Item 13: Adjourn

- **Johnny Trahan motions to adjourn the meeting and James (Bill) Bruce seconds the motion. Travis Williams ended the meeting at 2:38 pm.**