

Sabine Regional Flood Planning Group Meeting
Sabine River Authority Main Office, Orange TX
June 26, 2023
2:00 PM

NOTE: This meeting will be conducted in person and via Zoom

<https://zoom.us/j/6418597377?pwd=a2svTVhpbzJML1h3M3Y3SXVHaWV5QT09>

Location: Meeting will be held at the Sabine River Authority of Texas, Main Office, Hwy 87 N, Orange, TX 77632.

If you wish to provide written comments prior to or after the meeting, please email your comments to comments@sabine-rfpg.org and include "Region 4. Sabine River Flood Planning Group Meeting" in the subject line of the email.

This meeting is a public meeting under Chapter 551 of the Texas Government Code.

If you choose to participate in the meeting using the conference call number below, please be prepared to identify yourself. So, we can record your attendance. Telephone conference call phone number:

Phone Number:	+1 346 248 7799
Meeting Number:	641 859 7377
Access Code:	857302.

Additional information may be obtained from:

Mark Howard
RMPD Division Manager
Sabine River Authority of Texas
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Orange, Texas 77632
(409) 746-2192
mhoward@sratx.org.

Sabine RFPG meeting

Sabine River Authority, Orange, TX

June 26, 2023 – 2:00 PM

AGENDA

1. Call to Order.

Presenter: Travis Williams, Chair

2. Roll Call.

Presenter: Jeff Rogers, Secretary

3. Receive public comments (public comments limited to 3 minutes per speaker).

Presenter: Travis Williams, Chair

4. Discussion and Approval of minutes from the previous Region 4 Sabine RFPG meeting held on May 25, 2023.

Presenter: Travis Williams, Chair

5. Update from Chair.

Presenter: Travis Williams, Chair

6. Update from the Texas Water Development Board

Presenter: Ryke Moore

7. Region 5. Neches RFPG Report.

Presenter: Doug Manning

8. Update from Technical Consultant, Freese and Nichols.

Presenter: Mat Leclair

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9. Discussion and potential action, adopt and submit to the TWDB, on the Amended Sabine Regional Flood Plan.

Presenter: Travis Williams, Chair

10. Voting members draw lots for additional terms of 2 or 5 years.

Presenter: Travis Williams, Chair

11. Consider date and agenda items for the next meeting.

Presenter: Travis Williams Chair

12. Adjourn.

Presenter: Travis Williams, Chair

AGENDA ITEM 1: CALL TO ORDER

PRESENTED BY: TRAVIS WILLIAMS, CHAIR

Chair Travis Williams will call the meeting to order.

Time: _____

RECOMMENDED ACTION

No action required.

AGENDA ITEM 2: ROLL CALL

PRESENTED BY: JEFF ROGERS, SECRETARY

SUPPORTING INFORMATION

<u>Voting Member</u>	<u>Interest Category</u>	<u>Present (V-Virtual, P-Physical)/ Absent () / Alternate Present (*)</u>
James (Bill) Bruce	<i>Agricultural interests</i>	
Johnny Trahan	<i>Counties</i>	
Francis X. Shannon	<i>Electric generating utilities</i>	
Clyde V. "Tad" McKee III	<i>Environmental interests</i>	
Doug Manning	<i>Flood districts</i>	
Nikki Davis	<i>Industries</i>	
Alton Bradley	<i>Municipalities</i>	
Michelle Falgout	<i>Public</i>	
Travis Williams	<i>River authorities</i>	
Jeff Rogers	<i>Small business</i>	
Roman D. Griffin	<i>Water districts</i>	
Ross Gordon	<i>Water utilities</i>	

<u>Non-voting Member</u>	<u>Agency</u>	<u>Present (V-Virtual, P-Physical)/ Absent () / Alternate Present (*)</u>
Vacant	General Land Office (GLO)	
Kathy Saucedo	Texas Commission on Environmental Quality (TCEQ)	
Manuel Martinez Alt. Kristin Lambrecht	Texas Department of Agriculture (TDA)	
Andrea Sanders	Texas Division of Emergency Management (TDEM)	
Robert (Bob) Baker	Texas Parks and Wildlife Department (TPWD)	
Trey Watson	Texas State Soil and Water Conservation Board (TSSWCB)	
Ryke Moore	Texas Water Development Board (TWDB)	

RECOMMENDED ACTION

Number of voting members or alternates present. _____

Seven voting members are required for a quorum.

Quorum is present, Yes, or No?

AGENDA ITEM 3: PUBLIC COMMENTS

PRESENTED BY: TRAVIS WILLIAMS, CHAIR

SUPPORTING INFORMATION

Receive public comments (public comments limited to 3 minutes per speaker)

RECOMMENDED ACTION

No action required.

AGENDA ITEM 4: DISCUSSION AND APPROVAL OF MINUTES

PRESENTED BY: TRAVIS WILLIAMS, CHAIR

SUPPORTING INFORMATION

Discussion and approval of minutes from the May 25, 2023, Region 4, Sabine RFG meeting.

RECOMMENDED ACTION

Discuss and approve minutes from May 25, 2023.

MOTION: _____ SECOND: _____ APPROVED: _____

PROJECT: Sabine Regional Flood Planning Group (RFPG)
NAME OF MEETING: Region 4 Sabine RFPG Meeting
RECORDED BY: Mat Leclair, PE, CFM, CPESC
DATE: May 25, 2023; 2:00pm
LOCATION: Virtual and In-Person (SRA Office – Orange, TX)

The following reflects our understanding of the items discussed during the subject meeting. If you do not notify us within five working days, we will assume that you are in agreement with our understanding.

Voting Member	Interest Category	Present (x) / Absent () / Alternate Present (*)
James (Bill) Bruce	Agriculture Interests	X
Johnny Trahan	Counties	X
Francis X. Shannon	Electric Generating Utilities	
Clyde V. McKee III	Environmental Interests	
Doug Manning	Flood Districts	X
Nikki Davis	Industries	X
Alton Bradley	Municipalities	X
Michelle Falgout	Public	X
Travis Williams	River Authorities	X
Jeff Rogers	Small Business	X
Roman D. Griffin	Water Districts	
Ross Gordon	Water Utilities	X

Voting Members: 9

Voting Members Present: 12

Quorum: **Yes**

Non-Voting Member	Interest Category	Present (x) / Absent () / Alternate Present (*)
vacant	General Land Office	
Kathy Saucedo	Texas Commission on Environmental Quality	
Manuel Martinez	Texas Department of Agriculture	X
Andrea Sanders	Texas Division of Emergency Management	
Robert (Bob) Baker	Texas Parks and Wildlife	X
Trey Watson	Texas State Soil and Water Conservation Board	
Ryke Moore	Texas Water Development Board	X

Other Meeting Attendees:

- Mat Leclair (FNI)
- Allison Hand (FNI)
- Mark Howard (SRA)
- Christine Gartner (SRA)
- Jake Madewell
- James Bronikowski (TWDB)

Agenda Item 1: Call to Order

- Travis Williams called the meeting to order at 2:04 pm.

Agenda Item 2: Roll Call

- Mark Howard confirmed quorum with 8 out of 12 voting members.
 - o Johnny Trahan joined the meeting after roll was called bringing the total number of RFPG members to 9.

Agenda Item 3: Receive public comments (public comments limited to 3 minutes per speaker)

- No comments were presented.

Agenda Item 4: Discussion and Approval of minutes from the previous Region 4 Sabine RFPG meeting on May 15th, 2023.

- **James (Bill) Bruce motions to adopt the minutes as presented and Jeff Rogers seconds the motion. Motion passes.**

Agenda Item 5: Updates from Chair

- Packet includes the accounting to date. Payments are in process.
 - o FNI is in process of preparing 2 more to send to SRA.

Agenda Item 6: Updates from Texas Water Development Board

- TWDB sent out amended plan submittal guidance.
- June sponsor call that is being scheduled. Will be discussing transition into the second cycle.
- For drawing lots, it's up to the chair on whether it is a 2 year term or a 5 year term.

Agenda Item 7: Updates from Region 5, Neches RFPG Report.

- Doug Manning attended yesterday's meeting which was the same exercise as the Sabine's meeting for approving FMXs.

Agenda Item 8: Update from Technical Consultant, Freese and Nichols

- Mat Leclair provided an update on the following items:
 - o New FMXs for Amended Plan
 - Proposing 176 FMEs (+113 increase)
 - Proposing 59 FMSs (+10 increase)
 - Proposing 33 FMPs (+32 increase)
 - #19 – Turtle Creek Detention pond was recommended to be removed from the list because the project had adverse impacts above TWDB's thresholds.

Agenda Item 9: Discussion and potential action on recommended FMEs.

- **James (Bill) Bruce motions to approve the list of 176 FMEs and Johnny Trahan seconds the motion. Motion passes.**

Agenda Item 10: Discussion and potential action on recommended FMSs.

- **Ross Gordon motions to approve the list of 59 FMSs and Michelle Falgout seconds the motion. Motion passes.**

Agenda Item 11: Discussion and potential action on recommended FMPs.

- **James (Bill) Bruce motions to approve the list of 34 FMPs as presented and Johnny Trahan seconds the motion. Motion passes.**
 - o **Motion amended to exclude #19 to bring the total to 33.**
 - o **Amended motion passes**

Agenda Item 12: Consider date and agenda items for next meeting.

- Travis Williams proposes the next meeting to be held on **Monday, June 26th at 2:00pm.**

Agenda Item 13: Adjourn

- **Johnny Trahan motions to adjourn the meeting and Nikki Davis seconds the motion. Travis Williams ended the meeting at 2:27pm.**

AGENDA ITEM 5: UPDATE FROM CHAIR.

PRESENTED BY: TRAVIS WILLIAMS, CHAIR

SUPPORTING INFORMATION

- Finishing up with the first cycle of the Flood Planning Process:
 - The Amended Sabine Regional Flood Plan is due on July 14, 2023,
 - The Group will need to designate by sponsor August,
 - Final reimbursable expense date is December 29, 2023,
 - Sponsor submits RFP grant application by December,
 - Payment request budget memorandum deadline is February 29, 2024.

Accounting:

Invoice Date	Description	Amount	Balance
4/13/2021	Initial Grant Balance		\$ 947,600.00
9/21/2021	Meeting Room Rental Center Tx	\$ (325.00)	\$ 947,275.00
12/2/2021	FNI Invoice #1 (May 2021-Oct 2021)	\$ (189,476.02)	\$ 757,798.98
2/17/2021	FNI Invoice #2 (Sep 2021-Dec 2021)	\$ (168,886.58)	\$ 588,912.40
2/27/2022	Contract Amendment	\$ 569,600.00	\$ 1,158,512.40
3/28/2022	FNI Invoice #3 (Jan 2022-Feb 2022)	\$ (89,830.95)	\$ 1,068,681.45
9/9/2021	FNI Invoice #4 (Mar 2022-Apr 2022)	\$ (94,528.50)	\$ 974,152.95
10/17/2022	FNI Invoice #5 (May 2022-Jun 2022)	\$ (92,202.20)	\$ 881,950.75
10/17/2022	FNI Invoice #6 (Jul 2022-Aug 2022)	\$ (117,152.46)	\$ 764,798.29
1/3/2023	FNI Invoice #7 (Sep 2022-Nov 2022) *	\$ (159,587.91)	\$ 605,210.38
	Balance		\$ 605,210.38

* Invoice #7 was paid and submitted to TWDB for reimbursement.

RECOMMENDED ACTION

No action required.

AGENDA ITEM 6: UPDATE FROM THE TEXAS WATER DEVELOPMENT BOARD.

PRESENTED BY: RYKE MOORE, TWDB

SUPPORTING INFORMATION

RECOMMENDED ACTION

AGENDA ITEM 7: REGION 5. NECHES RFPG REPORT.

PRESENTED BY: DOUG MANNING

SUPPORTING INFORMATION

RECOMMENDED ACTION

No action required.

**AGENDA ITEM 8: UPDATE FROM TECHNICAL
CONSULTANT, FREESE AND NICHOLS.**

PRESENTED BY: MAT LECLAIR

SUPPORTING INFORMATION

RECOMMENDED ACTION

No action required.

**AGENDA ITEM 9: DISCUSSION AND POTENTIAL ACTION
TO ADOPT AND SUBMIT THE AMENDED SABINE REGIONAL
FLOOD PLAN TO THE TWDB.**

PRESENTED BY: TRAVIS WILLIAMS

SUPPORTING INFORMATION

- Discussion and possible action on the Amended Sabine Regional Flood Plan.
 - Approval
 - Submittal to the TWDB by Freese & Nichols

RECOMMENDED ACTION

Adopt the Sabine Regional Flood Plan and approve its submittal to the TWDB by Freese and Nichols.

MOTION: _____ SECOND: _____ APPROVED: _____

**AGENDA ITEM 10: DRAWING OF LOTS TO
DETERMINE TERMS OF OFFICE FOR VOTING
MEMBERS**

PRESENTED BY: MAT LECLAIR

SUPPORTING INFORMATION

According to Article V. Section 2 of the Sabine Regional Flood Planning Group Bylaws (shown below). All initial voting members' terms expire on July 10, 2023. These members shall draw lots for additional terms of five-years or two-years. Lots will have term expiration dates, 6 will have July 10, 2025 (2-year term) and 6 will have July 10, 2028 (5-year term). Drawing will commence in order of the membership roster. Those not present will be drawn by proxy.

Section 2 Terms of Office

The terms of all initial voting members shall expire on July 10, 2023. Upon the expiration of the initial terms, all voting members shall draw lots for additional terms of five years or two years, such that half of the voting members' terms will expire in two additional years and the other half in five additional years. If there is an odd number of voting members at the time that lots are drawn, one more than half shall draw lots for the two-year terms.

Except for the initial terms of the initial voting members and the two-year terms described above, all subsequent terms of office for voting members shall be five years, the goal of staggering the terms of office having been accomplished. There are no limits to the number of terms a member may serve. Upon the expiration of a member's term, a majority vote of the total voting membership shall be required for the member to continue to serve for a subsequent term. If a member fails to be affirmed for a subsequent term, then the voting members shall initiate procedures to appoint a successor utilizing the process set forth under Section 4 of this Article.

RECOMMENDED ACTION

Drawing of Lots.

AGENDA ITEM 11: CONSIDER DATE AND AGENDA ITEMS FOR NEXT MEETING.

PRESENTED BY: TRAVIS WILLIAMS, CHAIR

August: Designate Sponsor for the Second Cycle

RECOMMENDED ACTION

No action required.

AGENDA ITEM 12: ADJOURNMENT

PRESENTED BY: TRAVIS WILLIAMS, CHAIR

SUPPORTING INFORMATION

There being no other business, Chair Williams will entertain a motion to adjourn the meeting.

TIME: _____

RECOMMENDED ACTION

MOTION: _____ SECOND: _____ APPROVED: _____