

**PROJECT:** Sabine Regional Flood Planning Group (RFPG)  
**NAME OF MEETING:** Region 4 Sabine RFPG Meeting – July 2021  
**RECORDED BY:** Mat Leclair, PE, CFM, CPESC  
**DATE:** July 14, 2021; 1:30pm  
**LOCATION:** Virtual and In-Person  
**DATE SENT FOR APPROVAL:** July 20, 2021  
**DATE FINALIZED:** August 9, 2021

*The following reflects our understanding of the items discussed during the subject meeting. If you do not notify us within five working days, we will assume that you are in agreement with our understanding.*

Voting Member	Interest Category	Present (x) / Absent ( ) / Alternate Present (*)
James (Bill) Bruce	Agriculture Interests	x
Johnny Trahan	Counties	x
Francis X. Shannon	Electric Generating Utilities	x
Clyde V. McKee III	Environmental Interests	
Don Carona	Flood Districts	x
Nikki Davis	Industries	x
Alton Bradley	Municipalities	x
Michelle Falgout	Public	x
Travis Williams	River Authorities	x
Jeff Rogers	Small Business	x
Roman D. Griffin	Water Districts	
Ross Gordon	Water Utilities	x

Voting Members: 12

Voting Members Present: **10**

Quorum: **Yes**

Non-Voting Member	Interest Category	Present (x) / Absent ( ) / Alternate Present (*)
Colleen Jones	General Land Office	x
Kathy Saucedo	Texas Commission on Environmental Quality	x
Manuel Martinez	Texas Department of Agriculture	x
Brian Hurtuk	Texas Division of Emergency Management	x
Robert (Bob) Baker	Texas Parks and Wildlife	x
Trey Watson	Texas State Soil and Water Conservation Board	
Ryke Moore	Texas Water Development Board	x

Other Meeting Attendees:

- Vance Liles (MTG)
- Cory Stull (FNI)
- Mike Reedy (FNI)
- Mat Leclair (FNI)
- John Grounds (LJA)

**Agenda Item 1: Call to Order**

- Johnny Trahan called the meeting to order at 1:38pm

**Agenda Item 2: Roll Call**

- Quorum confirmed.

**Agenda Item 3: Welcome, Meeting Facilitation Information, and Instructions**

- Johnny Trahan noted this may be the last virtual meeting. RFP group needs to find a meeting place that is more centrally located for everyone.

**Agenda Item 4: Receive general public comments (public comments limited to 3 minutes per speaker).**

- No public comments.

**Agenda Item 5: Discussion and Approval of minutes from the previous Region 4 Sabine RFPG meeting held May 26, 2021.**

- Travis Williams motions to approve the minutes.
- Motion is seconded by Bill Bruce
- Vote passes to approve minutes from May 26 RFPG meeting.

**Agenda Item 6: Updates from Chairman**

- Ryke Moore noted that all regions seem to be going at the same pace and are working together.

**Agenda Item 7: Update from the Texas Water Development Board**

- TWDB is finalizing review of the subcontracts
- Ryke Moore mentioned that everyone should be aware of the Governor's office suspending virtual meetings. All RFPGs are discussing moving forward with this.
- Legislature appropriated approx. \$10M which would be appropriated in September. Survey was sent out and is due back on the 16<sup>th</sup>. Will determine how much finding each RFPG gets.
- Email went out to the sponsors and technical consultants, expecting that it was passed around to all voting members of the RFPGs. Ryke Moore will resend the email to SRA.
- Mike Reedy (FNI): the survey was reviewed and FNI has provided some thoughts and ideas in response to what the survey is asking. Mat will send those along to what the group decides. There will only be 1 response from the planning group.
- Johnny Trahan recommends sending out the survey to everyone and let them reply to Mark Howard. Will take all replies and format into 1 cohesive reply.
- SRA requests FNI supply the draft letter so SRA can review. FNI agrees to send to SRA for review.

**Agenda Item 8: Region 5. Neches RFPG Report.**

- Don Carona: Attended/participated in Neches meeting on June 17<sup>th</sup>.

**Agenda Item 9: Update from Freese and Nichols**

- Mat Leclair and Mike Reedy presented on updates from the consulting team on the RFP effort and upcoming schedule.
- FNI recommended an RFPG meeting every month through the end of 2021.
  - o This is primarily based upon the Tech Memo (Task 4C) being due in early January 2022.
  - o RFPG will need to vote to approve the memo prior to its submittal to TWDB. FNI recommends this happens in December 2021.
  - o FNI proposes to be complete and submit the Tech Memo to the RFPG by October or early November for review and comment so that changes can be implemented prior to the December RFPG meeting to finalize the Tech Memo
- FNI discussed the existing floodplain data which comprises the floodplain quilt and that a majority of the floodplains are approximate FEMA Zone A
- FNI provided a demonstration of the online web map for people to be able to add projects to identify flooding areas
- Quick overview of the public survey and the questions within the survey. FNI will provide a text version of the survey to SRA for distribution to the RFPG for review and comment. FNI recommends the survey go live for public input by the end of July so that data can be captured and included in the data analysis included in the Tech Memo (Task 4C).
  - o RFPG recommends survey stay open for 60 days. This puts the closing date on the survey near the end of September.
- FNI provides a tentative schedule for the upcoming months
  - o August: discussion of floodplain management and standards, discussion of date/format for the public meeting to present existing conditions flood risk
  - o September: FNI expects the public meetings to be held and for the RFPG to decide on floodplain management standards and regional goals.
  - o October: FNI will provide recommendations on FME/FMS/FMPs for approval
- RFPG requests FNI to develop a list of items that the RFPG might recommend as this would help entities decide or review what might work in their respective areas.

**Agenda Item 10: Consider date and agenda items for next meeting.**

- Johnny Trahan recommends August 11<sup>th</sup> and recommends an in-person discussion located in Center, TX as it is more centrally located in the Sabine River basin.
- RFPG agrees on Aug. 11<sup>th</sup> at 10am. Site TBD, near or in Center, TX.
- An option was requested for having some kind of virtual option for future meetings, notably for the public.

**Agenda Item 11: Adjourn**

- Meeting Adjourned at 3:15pm