

**PROJECT:** Sabine Regional Flood Planning Group (RFPG)  
**NAME OF MEETING:** Region 4 Sabine RFPG Meeting – November 2021  
**RECORDED BY:** Mat Leclair, PE, CFM, CPESC  
**DATE:** February 23, 2022; 9:00am  
**LOCATION:** Virtual and In-Person (SRA Office – Orange, TX)

*The following reflects our understanding of the items discussed during the subject meeting. If you do not notify us within five working days, we will assume that you are in agreement with our understanding.*

Voting Member	Interest Category	Present (x) / Absent ( ) / Alternate Present (*)
James (Bill) Bruce	Agriculture Interests	
Johnny Trahan	Counties	
Francis X. Shannon	Electric Generating Utilities	x
Clyde V. McKee III	Environmental Interests	x
Don Carona	Flood Districts	
Nikki Davis	Industries	x
Alton Bradley	Municipalities	x
Michelle Falgout	Public	x
Travis Williams	River Authorities	x
Jeff Rogers	Small Business	x
Roman D. Griffin	Water Districts	
Ross Gordon	Water Utilities	

Voting Members: 7

Voting Members Present: 12

Quorum: **Yes**

Non-Voting Member	Interest Category	Present (x) / Absent ( ) / Alternate Present (*)
Colleen Jones	General Land Office	
Kathy Saucedo	Texas Commission on Environmental Quality	
Manuel Martinez	Texas Department of Agriculture	x
Andrea Sanders	Texas Division of Emergency Management	
Robert (Bob) Baker	Texas Parks and Wildlife	
Trey Watson	Texas State Soil and Water Conservation Board	x
Ryke Moore	Texas Water Development Board	x

**Other Meeting Attendees:**

Mat Leclair (FNI)

Allison Hand (FNI)

Jim Brown (SRA)

Mark Howard (SRA)

Jamie East (SRA)

Richard Bagans (TWDB)

Douglas Manning (OCDD)

Chad Johnson (LJA)

Mike Reedy (FNI)

James Bronikowski (TWDB)

Reem Zoun (TWDB)

Lisa McCracken

**Agenda Item 1: Call to Order**

- Travis Williams called the meeting called to order at 9:06 am.

**Agenda Item 2: Roll Call**

- Mark Howard (SRA) confirmed quorum with 7 out of 12 voting members.

**Agenda Item 3: Welcome, Meeting Facilitation Information, and Instructions**

- Travis Williams welcomes everyone to the meeting.

**Agenda Item 4: Receive general public comments (public comments limited to 3 minutes per speaker).**

- No members of the public online.
- No comments from the public.

**Agenda Item 5: Discussion and Approval of minutes from the previous Region 4 Sabine RFPG meeting held January 19, 2022.**

- **Clyde McKee motions to adopt as presented. Jeff Rogers seconds. Motion passes**

**Agenda Item 6: Updates from Chairman**

- Travis Williams provided an update on finances.
- SRA is working with TWDB to get additional funds allocated.
- Of FNI's 900,000 fee, SRA has received 2 invoices totaling around \$358,000 with the first one of around \$189,000 being paid.

**Agenda Item 7: Update from the Texas Water Development Board**

- Ryke Moore notes the tech memo was administratively complete and are doing the technical review.
- Contract amendments and funding has been routed through docusign and is with David Montaigne (SRA).
- Tech consultants conference call on February 28<sup>th</sup>.
- Chairs conference call on March 2<sup>nd</sup>.

**Agenda Item 8: Region 5. Neches RFPG Report.**

- Douglas Manning does not have any updates at this time.

**Agenda Item 9: Update from Freese and Nichols**

- Mat Leclair presented an update to the RFPG members.
  - o Mat provided an update regarding the existing conditions flood hazard layer which was adjusted based on comments from the January RFPG meeting.

- All FEMA Zone A floodplains (approximate floodplain delineations, not backed by an engineering study) were removed and replaced with Fathom data.
- Floodplain mapping based on modeling older than 15 years was considered outdated and removed and replaced with Fathom data. Newer FEMA floodplain mapping was kept.
- Base Level Engineering (BLE) in the central portion of the watershed around the Toledo Bend area was used as this is a recent study.
- Mat provided an update on the Future conditions flood hazard outlining the horizontal buffer process being used.
- The technical team is recommending all areas in the watershed be considered a “floodplain gap” indicating inadequate floodplain inundation mapping. This is consistent with the Neches region.
- Mat then discussed the amended Tech Memo to be delivered to TWDB by March 7<sup>th</sup>, 2022.
  - Travis Williams noted a couple of minor text edits
  - **Clyde (Tad) McKee motions to approve the tech memo with the corrections. Nikki Davis seconds. Motion passes.**
- Mat then discussed the recommended floodplain management standards (Task 3A) and emphasized that these standards are to be recommended and not adopted across the region such that entities are not forced to adopt the standards before being eligible to receive funding on potential projects.
- Mat outlined the upcoming schedule and anticipated timeline for delivering draft chapters to the RFPG.

**Agenda Item 12: Consider date and agenda items for next meeting.**

- Travis Williams proposed the next meeting for the Sabine RFPG to be held on Wednesday, March 23<sup>rd</sup> at 9:00am.

**Agenda Item 13: Adjourn**

- **Clyde McKee motions to adjourn the meeting and Michelle Falgout seconds the motion. Travis Williams ended the meeting at 10:25am.**